

Redding School District
Shasta Union Elementary School District – Igo-Ono-Platina Union School District

Parent Advisory Committee (PAC)

Tuesday, March 19, 2019

4:00 – 5:00 PM

Minutes

Present at Meeting: Stacy Gotham (Manzanita - Parent), Sara Sundquist (Manzanita – Parent), Catherine Low (Sycamore – Parent), Garrilyn Mouser (Sycamore & Sequoia – Parent), Stephanie Peterson (Sycamore – Parent), Ali Gilardi (Redding School District Office), Cindy Bishop (Redding School District Office), Karen Ditzler (Redding School District Office)

Notes Taken by: Karen Ditzler

Meeting Called to Order by Stacy Gotham @ 4:03 p.m.

1. Welcome – Stacy welcomed attending parents and asked everyone to do a short introduction and tell which site they're associated with
2. Minutes for the January 9, 2019 meeting were handed out for review
 - Minutes were reviewed and approved
3. LCAP site allocation funds: (LCAP Goal 2, Action 2)
 - What are the schools spending the funds on?
 - i. \$100,000 – New Funds (Supplemental and Concentration funding)
 - ii. Principals should be discussing at Site Council meeting to engage in stakeholder involvement about how the money will be spent at their site
 - iii. Funds must be spent this school year
 - Stacy shared that Manzanita School will be using the funds of K-2nd grade music, CAASPP testing support and Mind-up Curriculum
 - Garrilyn shared that Sycamore will be using the new funds for TK/K-2nd grade Music Teacher, Mrs. Beadle - \$9500. Site Council discussed other site funds to be spent on Dual Immersion , AR in Spanish and TK-2nd Music program
 - i. Discussed that Board Meetings would be a good venue to discuss / ask questions about programs that parents want to see continue and/or change IE. Dual Immersion program
 - ii. Rob Adams is working with Susanna Winstead to promote for new enrollment for the Spanish Dual Immersion Program
 - Stacy asked if the LCAP for 2019-2020 will still have the \$100,000 site allocation included
 - i. Robert Fellingner on vacation – Cindy asked to table item until next meeting
 - Stacy shared that next year will start the process of a new three year plan for LCAP (current LCAP Year 2017-18, 2018-19, 2019-20)
 - i. Rob Adams will be working on scheduling Parent Engagement Meetings
 - Cindy explained that there is not a metric's for every LCAP – Action
 - i. The LCAP is the 'Big Umbrella' document

1. School Site Plan for Student Achievement
 2. Item needs to be written in the school plan to be funded
 3. Supplemental & Concentration money
 4. New Allocation Funds – These site funds this year, are due to direct feedback – each site is very different, have different needs and the district want the sites to use funds based on the sites individual needs
4. Annual Salary Assessment Process (LCAP Goal 1, Action No. 2)
- Discussed the process District uses to survey / assess for competitive wages
 - The process is an internal survey conducted by the District’s HR department
 - i. There is no formalized document
 - ii. Calling other districts
 1. Not all districts are the same, as they are funded differently due to the funding formula used
 2. IE. Enterprise School District received more funding due to a higher EL student populations and more students within the district, which reduced Redding School District’s funding
 - iii. Discussed that the District has a high retention rate
 - The Teacher Union & District came to an agreement for a new three year contract
 - Catherine asked if the LCAP - Goal 1 is pertaining to all staff for competitive wages
 - i. Cindy answered yes - Goal 1 is referring to all Redding School District staff, which includes Certificated and Classified
 - ii. Classified Union will be starting Negotiation for new contract items
 - iii. Minimum wage will be increasing to \$15
5. LCAP Parent Survey: Update (LCAP Goal 1, Metric 8 – Parent Survey Participation Rate, 18/19 Metric Goal is 35% participation)
- Cindy showed the group the link to get to the District LCAP Parent Survey Results and LCAP Actions for each month
 - i. Link: <https://surveys.rsdnmp.org>
 - ii. The survey was available for parents to complete during Parent Teacher Conference week of November 9th – November 16th
 - iii. Participation Rate: Goal of 35% District Wide
 1. 17/18 District Wide was 19%
 2. 18/19 District Wide was 9%
 - a. Lower participation (three new principals at Juniper, Bonny View and Manzanita)
 - b. IE. Manzanita School has 600 students but only 35 parents completed the survey
 - iv. Stacy asked that attendee’s take time between now and next meeting to review site Parent Survey results – and give feedback at next PAC meeting
 - Discussed how we can get better participation
 - i. Stacy - Last year’s PAC meeting Action Item was to expand the questions on parent survey to include LCAP wording so that the survey stated State Priorities – Tied to LCAP & Goals
 - ii. Ideas:
 1. We can still improve and get parent feedback - Articulate what the survey is used for
 2. Have a hard copy of survey to hand out to parents if needed, or provide the link on a handout, so that they can complete at home
 3. Have Parent Survey available in Spanish
 4. Survey station – verbal option for parents to speak their answers

5. District needs to use email, text, phone call (concern that emails are not being viewed)
 6. Continue to use social media – Webpage, Facebook, Twitter and Instagram
 7. Create a QR code to be scanned for parent survey
 8. Still have Chrome book option during the Parent Teacher Conference
 9. Parent incentive IE. Gift card drawing for completed survey participants
6. Mid-Year Review – Public Feedback
- Stacy asked when does district share information and feedback for the Mid-Year Study Session
 - Cindy stated that during the Mid-Year each site broke out to their own room to discuss their sites specific needs, and discuss what Site Council would be looking at to approve based on the School Site Plan; sites shared out at the end
 - Mid-Year Study Session – Presentations on Trauma Informed Practices, New Site Allocation Funds, Technology – programs and apps, and Goals for Shasta Elementary and Igo-Ono School
7. LCAP Update: Timeline
- Important dates – June Board Meetings
 - i. Tuesday, June 18, 2019 @ 5:30 p.m. in the District Board Room
 - ii. Tuesday, June 25, 2019 @ 5:30 p.m. in the District Board Room
 - Stacy would like to get a copy of the LCAP to review before the June board meeting
 - Cindy stated that a copy could be provided, but it would be the ‘best draft’ not the ‘final draft’
 - i. Metric still being updated after T3 testing
 - ii. Budget still will need updating
 - PAC Meeting added on Monday, June 3, 2019 @ 4 – 5 p.m. to review the draft LCAP
8. Next PAC (Parent Advisory Committee Meeting) – Tuesday, April 23rd @ 4 – 5 p.m., Redding School District Boardroom
- Possible Agenda Items:
 - i. Discuss Parent Study Groups being done at Sycamore, which are hosted by Parent Club (Catherine Low)
 - ii. WES Camp – Change to Science Camp and what that would look like (Lassen Pine location only 1 year contract)
 1. SCOE has run WES Camp program – Nate Fairchild (District will meet and discuss alternative ideas for future years)
 - iii. Tabled items
9. New DAC (District Advisory Committee Meeting) – Tuesday, May 21st @ 3:30 – 4:30 p.m., Redding School District Boardroom
10. Adjourned at 5:28 p.m.